

READMISSION

Degree-seeking students will be discontinued from The Graduate School who:

- Miss one or more quarters of registration (excluding summer)
- Fail to request return after an approved period of leave of absence, or
- Request to withdraw from their program.

Students who are discontinued are not enrolled and are not considered active students.

Readmission Procedure

Students who are discontinued and would like to return to their graduate program must submit an application for readmission (<https://www.applyweb.com/nugrad/>). The application should include a brief statement about why the student left their program and why they are prepared to return. If the student took classes elsewhere during their period of non-enrollment in The Graduate School, the applicant must also upload an unofficial transcript. The readmission application is subject to approval by the student's program and The Graduate School.

Readmission Application Deadlines

Students must submit an Application for Readmission (<https://www.applyweb.com/nugrad/>) no less than four weeks before the start of the winter, spring, summer, and fall quarters. Deadlines can be viewed here (<https://www.tgs.northwestern.edu/admission/application-procedures/application-types.html>) under Readmission.

Readmission Fee

There is no fee to submit an application for readmission. However, if approved for readmission, returning students will be assessed a readmission fee of \$250 plus \$100 for each fall, winter, and spring missed quarter of enrollment up to a cap of \$1000, with the following exceptions:

- Students in the bachelor's/master's combined degree program who do not continue in the master's program in the quarter following conferral of the bachelor's may apply to re-enter the master's program within five years of admittance to the combined degree program and will be assessed a \$75 fee.
- Students in an approved dual degree program who were actively enrolled in the non-TGS portion of the dual degree and who otherwise would have qualified for TGS 514-0 Continuous Registration Exception in the missed quarters of enrollment will be assessed a \$250 fee.
- Non-degree students seeking readmission to a non-degree program will not be assessed a fee. Additionally, non-degree students may submit an Application for Former Student to Re-Enter (<https://www.registrar.northwestern.edu/registration-graduation/registration/former-students-re-entry.html>) in place of the traditional Application for Readmission.